

# Expectation for Room Use

## Family & Consumer Science Department

General Expectation: The room will be left in the same or better condition following a reservation.

1. All Dishes, utensils, bakeware, and cookware should be cleaned with warm soapy water, dried and returned to the location where they were found (same kitchen!!).
  - a. Check that the drain catchers are cleaned and that the sinks have been dried after use.
2. All equipment must be wiped down with warm soapy water, this includes the microwave, stove/oven, blenders, mixers, etc.
  - a. If the oven is used it is the responsibility of the reserving party to be sure that the ovens are cleaned. If food spills in the oven you are responsible for taking the time to let the oven cool and clean the food spill.
3. All food should be removed from the refrigerator/freezer and taken or thrown. **DO NOT LEAVE FOOD BEHIND; IT WILL BE THROWN UNLESS YOU HAVE MADE ARRANGEMENTS.**
4. The countertops and islands should be cleaned.
5. If necessary, sweep the floor. A broom and mop can be found in the Supplies closet.
6. All supplies and baked goods sitting out for/from use in the FACS courses should be left alone.
7. Items purchased using the FACS Department budget should not be used. These items include paper towels, aluminum foil, plastic wrap, paper plates, styrofoam cups, napkins, and **ALL COOKING INGREDIENTS**. Please ask permission if it is necessary to use the aforementioned items.
8. All chairs should be checked for cleanliness, and then they should be placed up on the table tops. (both rooms)
9. All islands and tables that are moved for the purpose of the reservation should be returned to their original location.
10. Take garbage out to the dumpster. Reline the garbage can; the bags can be found at the bottom of the can or supplies closet.
11. Place all wash cloths and towels into the wash machine in Room 147 and start the load. Laundry detergent can be found in a white pail on the floor.
12. If any dishes, bakeware, or cookware is broken please leave a note on the desk in Room 147. Also, if you find any equipment to be in need of repair please leave a note.
13. Double check that the room is the same or better condition than when you arrived.

*Thank you for your cooperation in keeping the FACS room  
a safe and clean place to cook and hold activities.*